

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1188426

Vendor Name: Village of Glen Ellyn, Illinois

Check Details:

Check Number: E0106425

Check Amount: \$ 16,416.63

Check Date: 3/18/2025

Invoice Details:

Invoice Number: 2492626

Invoice Date: 3/1/2025

PO Number: NULL

Voucher Number: V0876016

Document Type: AP Invoice

Document Below



Village of Glen Ellyn

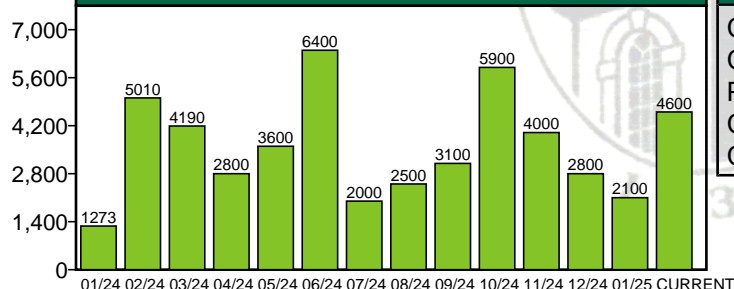
535 Duane Street
Glen Ellyn, IL 60137
(630) 469-5000
billing@glenellyn.org

VILLAGE SERVICES BILL

Account Number:	610276
Customer ID:	9297
Customer Name:	COLLEGE OF DUPAGE-ACCOUNTS PAYABLE
Service Address:	425 FAWELL BLVD
Bill Date:	3/1/2025
Bill Period:	1/14/2025 - 2/14/2025
Due Date:	3/20/2025

Service Description	Current Read	Previous Read	Current Usage	Current Charges
WATER-RESIDENTIAL	51900	47300	4600	47.43
SANITARY SEWER - RESIDENTIAL	51900	47300	4600	34.22
DRAINAGE INFRASTRUCTURE FEE				3.00
SEWER MONTHLY FEE 2" - RESIDENTIAL				10.31
WATER MONTHLY FEE 2" - RESIDENTIAL				13.99

WATER CONSUMPTION HISTORY



CHARGE INFORMATION

Charges Based On:	ACTUAL READ
Current Charges:	108.95
Past Due Charges:	0.00
Charges Due By 3/20/2025:	108.95
Charges Due After 3/20/2025:	119.84

Visit www.glenellyn.org/waterqualityreport to view your annual water quality report.

This report contains important information about the source and quality of your drinking water.

If you would like a paper copy mailed to your home, please e-mail Public Works at pw@glenellyn.org.



Village of Glen Ellyn

535 Duane Street
Glen Ellyn, IL 60137
(630) 469-5000
billing@glenellyn.org

ACCOUNT# 610276

**RETURN THIS PORTION OF BILL WITH PAYMENT. MAILED
PAYMENTS ARE NOT RECEIVED AT OUR OFFICE.**

Make Check Payable To: **Village of Glen Ellyn**

Village Services Bill

2492626

CURRENT CHARGES	108.95
PAST DUE CHARGES	0.00
TOTAL AMOUNT DUE BY 3/20/2025	108.95
AMOUNT DUE AFTER 3/20/2025	119.84
Amount Enclosed:	

COLLEGE OF DUPAGE-ACCOUNTS PAYABLE
MCANINCH ARTS CENTER
425 FAWELL BLVD
GLEN ELLYN, IL 60137-6708

VILLAGE OF GLEN ELLYN
P.O. BOX 7720
CAROL STREAM IL 60197-7720

Payments received after 4:30 PM are posted the next business day.

A 10% late charge will be added if payment in full is not received by 4:30 PM of the due date.

Failure to receive bill or payment does not excuse late charge.

Please put your account number on your check.

Do not send cash.

RETURNED PAYMENT FEE: There is a \$25.00 fee for all returned payments.

What Happens:	Day 1 Bill is mailed	Day 20 Payment is due	Day 21 Late fee added	Day 30 Bill plus late fee due	Day 40 Final Notice Mailed	Day 50* Service terminated
*AN ADDITIONAL SERVICE FEE OF \$40 IS ASSESSED ON THE SERVICE TERMINATION DATE.						

WATER SERVICE AND BILLING INQUIRIES: Weekdays 8:00 AM to 4:30 PM

Questions about your usage or bill amount.....Water Billing Department.....(630) 547-5335

Questions about water quality or service problems.....Public Works Department.....(630) 469-6756

Questions about refuse service.....Groot Industries.....(847) 429-7370x4

All other inquiries.....(630) 469-5000

Monthly Water Rates & Charges Effective 01/01/25		
	Within Village	Outside Village
Rate per 1,000 gallons	\$10.31	\$15.47
Fees Based on Meter Size		
5/8"	\$1.75	\$2.62
3/4"	\$2.62	\$3.94
1"	\$4.37	\$6.56
1 1/2"	\$8.75	\$13.12
2"	\$13.99	\$20.99
3"	\$26.24	\$39.36
4"	\$43.73	\$65.59
6"	\$87.46	\$131.18

Monthly Sewer Rates & Charges Effective 01/01/25		
	Within Village	Outside Village
Rate per 1,000 gallons	\$7.44	\$7.82
Fees Based on Meter Size		
5/8"	\$1.29	\$1.93
3/4"	\$1.93	\$2.90
1"	\$3.22	\$4.83
1 1/2"	\$6.45	\$9.67
2"	\$10.31	\$15.47
3"	\$19.34	\$29.00
4"	\$32.23	\$48.34
6"	\$64.45	\$96.68
Non-Metered Sewer Rate	\$48.99	\$48.99
Sewer Only Service Fee	\$3.38	\$3.38
Drainage Reimbursement Fee	\$3.00	\$3.00

PLEASE RETURN THIS STUB WITH YOUR PAYMENT

**Use the envelope provided and make your check payable to:
Village of Glen Ellyn.**

We do not accept payments over the phone.

To Pay Automatically:

Sign up for Auto-Pay. Complete the form called *Set up Automatic* payments via the website. Include a voided check. Submit back to the billing team via email (billing@glenellyn.org) or mail.

To Pay by Credit Card:

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To Pay by Mail:

Use the enclosed envelope. Be sure the return address appears in the window. Please include your account number on the check.

Village of Glen Ellyn <noreply@docugateway.com>

[External] Your Glen Ellyn Water Bill

Village of Glen Ellyn <noreply@docugateway.com>

Tue, Feb 25, 2025 at 07:09 PM UTC

CC:

BCC:

CAUTION: This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.

Dear COLLEGE OF DUPAGE-ACCOUNTS PAYABLE:

Your Village of Glen Ellyn Bill is now available for account number ending in 276.

A copy of your bill is attached. You can also [CLICK HERE](#) to log into your account to view your bill, account information, and payment options.

Please do not reply to this email. Replies are directed to an email address that is not monitored.

2 attachments

ATT00001.jpg

YOUR GLEN ELLYN WATER BILL.pdf

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1188426

Vendor Name: Village of Glen Ellyn, Illinois

Check Details:

Check Number: E0106425

Check Amount: \$ 16,416.63

Check Date: 3/18/2025

Invoice Details:

Invoice Number: 2492536

Invoice Date: 3/1/2025

PO Number: NULL

Voucher Number: V0876013

Document Type: AP Invoice

Document Below



Village of Glen Ellyn

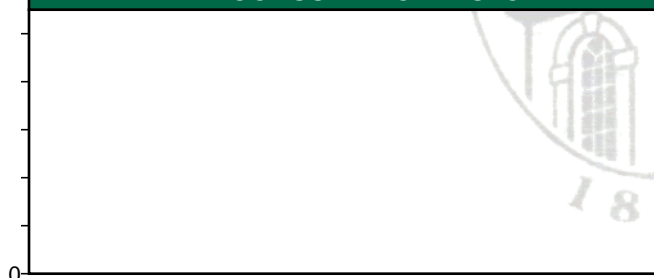
535 Duane Street
Glen Ellyn, IL 60137
(630) 469-5000
billing@glenellyn.org

VILLAGE SERVICES BILL

Account Number: 610260
Customer ID: 9297
Customer Name: COLLEGE OF DUPAGE-ACCOUNTS PAYABLE
Service Address: 425 FAWELL BLVD
Bill Date: 3/1/2025
Bill Period: 1/15/2025 - 2/14/2025
Due Date: 3/20/2025

Service Description	Current Read	Previous Read	Current Usage	Current Charges
WATER-COMPOUND METER-RESIDENTIAL	69890000	69738000	152000	7177.72
WATER-COMPOUND METER-RESIDENTIAL	3096940	2552750	544190	0.00
SANITARY SEWER - RESIDENTIAL	69890000	69738000	696190	5179.65
DRAINAGE INFRASTRUCTURE FEE				3.00
SEWER MONTHLY FEE 1" - RESIDENTIAL				3.22
SEWER MONTHLY FEE 6" - RESIDENTIAL				64.45
WATER MONTHLY FEE 1" - RESIDENTIAL				4.37
WATER MONTHLY FEE 6" - RESIDENTIAL				131.18

WATER CONSUMPTION HISTORY



CHARGE INFORMATION

Charges Based On: ACTUAL READ
Current Charges: 12563.59
Past Due Charges: 0.00
Charges Due By 3/20/2025: 12563.59
Charges Due After 3/20/2025: 13819.96

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Village of Glen Ellyn

535 Duane Street
Glen Ellyn, IL 60137
(630) 469-5000
billing@glenellyn.org

ACCOUNT# 610260

RETURN THIS PORTION OF BILL WITH PAYMENT. MAILED PAYMENTS ARE NOT RECEIVED AT OUR OFFICE.

Make Check Payable To: Village of Glen Ellyn

Village Services Bill

2492536

CURRENT CHARGES	12563.59
PAST DUE CHARGES	0.00
TOTAL AMOUNT DUE BY 3/20/2025	12563.59
AMOUNT DUE AFTER 3/20/2025	13819.96
Amount Enclosed:	

COLLEGE OF DUPAGE-ACCOUNTS PAYABLE
MCANINCH ARTS CENTER
425 FAWELL BLVD
GLEN ELLYN, IL 60137-6708

VILLAGE OF GLEN ELLYN
P.O. BOX 7720
CAROL STREAM IL 60197-7720

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Failure to receive bill or payment does not excuse late charge.

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RETURNED PAYMENT FEE: There is a \$25.00 fee for all returned payments.

What Happens:	Day 1 Bill is mailed	Day 20 Payment is due	Day 21 Late fee added	Day 30 Bill plus late fee due	Day 40 Final Notice Mailed	Day 50* Service terminated
*AN ADDITIONAL SERVICE FEE OF \$40 IS ASSESSED ON THE SERVICE TERMINATION DATE.						

WATER SERVICE AND BILLING INQUIRIES: Weekdays 8:00 AM to 4:30 PM

Questions about your usage or bill amount.....Water Billing Department.....(630) 547-5335

Questions about water quality or service problems.....Public Works Department.....(630) 469-6756

Questions about refuse service.....Groot Industries.....(847) 429-7370x4

All other inquiries.....(630) 469-5000

Monthly Water Rates & Charges Effective 01/01/25		
	Within Village	Outside Village
Rate per 1,000 gallons	\$10.31	\$15.47
Fees Based on Meter Size		
5/8"	\$1.75	\$2.62
3/4"	\$2.62	\$3.94
1"	\$4.37	\$6.56
1 1/2"	\$8.75	\$13.12
2"	\$13.99	\$20.99
3"	\$26.24	\$39.36
4"	\$43.73	\$65.59
6"	\$87.46	\$131.18

Monthly Sewer Rates & Charges Effective 01/01/25		
	Within Village	Outside Village
Rate per 1,000 gallons	\$7.44	\$7.82
Fees Based on Meter Size		
5/8"	\$1.29	\$1.93
3/4"	\$1.93	\$2.90
1"	\$3.22	\$4.83
1 1/2"	\$6.45	\$9.67
2"	\$10.31	\$15.47
3"	\$19.34	\$29.00
4"	\$32.23	\$48.34
6"	\$64.45	\$96.68
Non-Metered Sewer Rate	\$48.99	\$48.99
Sewer Only Service Fee	\$3.38	\$3.38
Drainage Reimbursement Fee	\$3.00	\$3.00

PLEASE RETURN THIS STUB WITH YOUR PAYMENT

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To Pay Automatically:

Sign up for Auto-Pay. Complete the form called *Set up Automatic* payments via the website. Include a voided check. Submit back to the billing team via email (billing@glenellyn.org) or mail.

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To Pay by Mail:

Use the enclosed envelope. Be sure the return address appears in the window. Please include your account number on the check.

[External] Your Glen Ellyn Water Bill

Village of Glen Ellyn <noreply@docugateway.com>

Tue, Feb 25, 2025 at 07:09 PM UTC

CC:

BCC:

CAUTION: This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.

Dear COLLEGE OF DUPAGE-ACCOUNTS PAYABLE:

Your Village of Glen Ellyn Bill is now available for account number ending in 260.

A copy of your bill is attached. You can also [CLICK HERE](#) to log into your account to view your bill, account information, and payment options.

Please do not reply to this email. Replies are directed to an email address that is not monitored.

2 attachments

ATT00001.jpg

YOUR GLEN ELLYN WATER BILL.pdf

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1188426

Vendor Name: Village of Glen Ellyn, Illinois

Check Details:

Check Number: E0106425

Check Amount: \$ 16,416.63

Check Date: 3/18/2025

Invoice Details:

Invoice Number: 2492540

Invoice Date: 3/1/2025

PO Number: NULL

Voucher Number: V0876012

Document Type: AP Invoice

Document Below



Village of Glen Ellyn

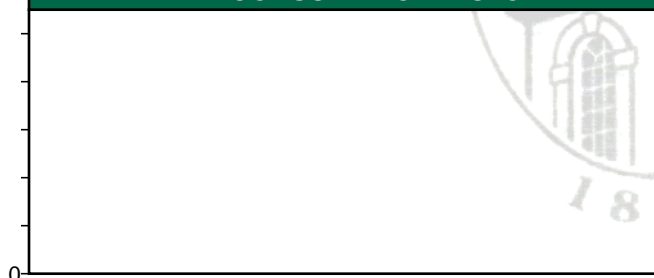
535 Duane Street
Glen Ellyn, IL 60137
(630) 469-5000
billing@glenellyn.org

VILLAGE SERVICES BILL

Account Number:	610275
Customer ID:	9297
Customer Name:	COLLEGE OF DUPAGE-ACCOUNTS PAYABLE
Service Address:	425 FAWELL BLVD
Bill Date:	3/1/2025
Bill Period:	1/15/2025 - 2/14/2025
Due Date:	3/20/2025

Service Description	Current Read	Previous Read	Current Usage	Current Charges
WATER-COMPOUND METER-RESIDENTIAL	24800	24000	800	221.05
WATER-COMPOUND METER-RESIDENTIAL	421080	400440	20640	0.00
SANITARY SEWER - RESIDENTIAL	24800	24000	21440	159.51
DRAINAGE INFRASTRUCTURE FEE				3.00
SEWER MONTHLY FEE 3/4" - RESIDENTIAL				1.93
SEWER MONTHLY FEE 4" - RESIDENTIAL				32.23
WATER MONTHLY FEE 3/4" - RESIDENTIAL				2.62
WATER MONTHLY FEE 4" - RESIDENTIAL				43.73

WATER CONSUMPTION HISTORY



CHARGE INFORMATION

Charges Based On:	ACTUAL READ
Current Charges:	464.07
Past Due Charges:	0.00
Charges Due By 3/20/2025:	464.07
Charges Due After 3/20/2025:	510.47

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Village of Glen Ellyn

535 Duane Street
Glen Ellyn, IL 60137
(630) 469-5000
billing@glenellyn.org

ACCOUNT# 610275

RETURN THIS PORTION OF BILL WITH PAYMENT. MAILED PAYMENTS ARE NOT RECEIVED AT OUR OFFICE.

Make Check Payable To: **Village of Glen Ellyn**

Village Services Bill

2492540

CURRENT CHARGES	464.07
PAST DUE CHARGES	0.00
TOTAL AMOUNT DUE BY 3/20/2025	464.07
AMOUNT DUE AFTER 3/20/2025	510.47
Amount Enclosed:	

COLLEGE OF DUPAGE-ACCOUNTS PAYABLE
MCANINCH ARTS CENTER
425 FAWELL BLVD
GLEN ELLYN, IL 60137-6708

VILLAGE OF GLEN ELLYN
P.O. BOX 7720
CAROL STREAM IL 60197-7720

Payments received after 4:30 PM are posted the next business day.

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Do not send cash.

RETURNED PAYMENT FEE: There is a \$25.00 fee for all returned payments.

What Happens:	Day 1 Bill is mailed	Day 20 Payment is due	Day 21 Late fee added	Day 30 Bill plus late fee due	Day 40 Final Notice Mailed	Day 50* Service terminated
*AN ADDITIONAL SERVICE FEE OF \$40 IS ASSESSED ON THE SERVICE TERMINATION DATE.						

WATER SERVICE AND BILLING INQUIRIES: Weekdays 8:00 AM to 4:30 PM

Questions about your usage or bill amount.....Water Billing Department.....(630) 547-5335

Questions about water quality or service problems.....Public Works Department.....(630) 469-6756

Questions about refuse service.....Groot Industries.....(847) 429-7370x4

All other inquiries.....(630) 469-5000

Monthly Water Rates & Charges Effective 01/01/25		
	Within Village	Outside Village
Rate per 1,000 gallons	\$10.31	\$15.47
Fees Based on Meter Size		
5/8"	\$1.75	\$2.62
3/4"	\$2.62	\$3.94
1"	\$4.37	\$6.56
1 1/2"	\$8.75	\$13.12
2"	\$13.99	\$20.99
3"	\$26.24	\$39.36
4"	\$43.73	\$65.59
6"	\$87.46	\$131.18

Monthly Sewer Rates & Charges Effective 01/01/25		
	Within Village	Outside Village
Rate per 1,000 gallons	\$7.44	\$7.82
Fees Based on Meter Size		
5/8"	\$1.29	\$1.93
3/4"	\$1.93	\$2.90
1"	\$3.22	\$4.83
1 1/2"	\$6.45	\$9.67
2"	\$10.31	\$15.47
3"	\$19.34	\$29.00
4"	\$32.23	\$48.34
6"	\$64.45	\$96.68
Non-Metered Sewer Rate	\$48.99	\$48.99
Sewer Only Service Fee	\$3.38	\$3.38
Drainage Reimbursement Fee	\$3.00	\$3.00

PLEASE RETURN THIS STUB WITH YOUR PAYMENT

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Village of Glen Ellyn <noreply@docugateway.com>

[External] Your Glen Ellyn Water Bill

Village of Glen Ellyn <noreply@docugateway.com>

Tue, Feb 25, 2025 at 07:09 PM UTC

CC:

BCC:

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Dear COLLEGE OF DUPAGE-ACCOUNTS PAYABLE:

Your Village of Glen Ellyn Bill is now available for account number ending in 275.

A copy of your bill is attached. You can also [CLICK HERE](#) to log into your account to view your bill, account information, and payment options.

Please do not reply to this email. Replies are directed to an email address that is not monitored.

2 attachments

ATT00001.jpg

YOUR GLEN ELLYN WATER BILL.pdf

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1188426

Vendor Name: Village of Glen Ellyn, Illinois

Check Details:

Check Number: E0106425

Check Amount: \$ 16,416.63

Check Date: 3/18/2025

Invoice Details:

Invoice Number: 2492541

Invoice Date: 3/1/2025

PO Number: NULL

Voucher Number: V0876017

Document Type: AP Invoice

Document Below



Village of Glen Ellyn

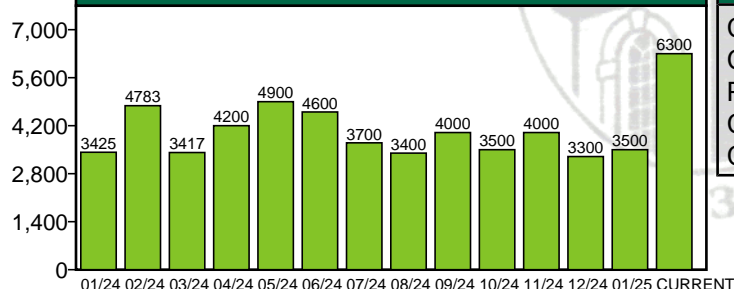
535 Duane Street
Glen Ellyn, IL 60137
(630) 469-5000
billing@glenellyn.org

VILLAGE SERVICES BILL

Account Number:	610278
Customer ID:	9297
Customer Name:	COLLEGE OF DUPAGE-ACCOUNTS PAYABLE
Service Address:	425 FAWELL BLVD
Bill Date:	3/1/2025
Bill Period:	1/15/2025 - 2/14/2025
Due Date:	3/20/2025

Service Description	Current Read	Previous Read	Current Usage	Current Charges
WATER-RESIDENTIAL	59400	53100	6300	64.95
SANITARY SEWER - RESIDENTIAL	59400	53100	6300	46.87
DRAINAGE INFRASTRUCTURE FEE				3.00
SEWER MONTHLY FEE 2" - RESIDENTIAL				10.31
WATER MONTHLY FEE 2" - RESIDENTIAL				13.99

WATER CONSUMPTION HISTORY



CHARGE INFORMATION

Charges Based On:	ACTUAL READ
Current Charges:	139.12
Past Due Charges:	0.00
Charges Due By 3/20/2025:	139.12
Charges Due After 3/20/2025:	153.04

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Village of Glen Ellyn

535 Duane Street
Glen Ellyn, IL 60137
(630) 469-5000
billing@glenellyn.org

ACCOUNT# 610278

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Make Check Payable To: **Village of Glen Ellyn**

Village Services Bill

2492541

CURRENT CHARGES	139.12
PAST DUE CHARGES	0.00
TOTAL AMOUNT DUE BY 3/20/2025	139.12
AMOUNT DUE AFTER 3/20/2025	153.04
Amount Enclosed:	

COLLEGE OF DUPAGE-ACCOUNTS PAYABLE
MCANINCH ARTS CENTER
425 FAWELL BLVD
GLEN ELLYN, IL 60137-6708

VILLAGE OF GLEN ELLYN
P.O. BOX 7720
CAROL STREAM IL 60197-7720

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	Within Village	Outside Village
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Fees Based on Meter Size		
5/8"	\$1.75	\$2.62
3/4"	\$2.62	\$3.94
1"	\$4.37	\$6.56
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2"	\$13.99	\$20.99
3"	\$26.24	\$39.36
4"	\$43.73	\$65.59
6"	\$87.46	\$131.18

Monthly Sewer Rates & Charges Effective 01/01/25		
	Within Village	Outside Village
Rate per 1,000 gallons	\$7.44	\$7.82
Fees Based on Meter Size		
5/8"	\$1.29	\$1.93
3/4"	\$1.93	\$2.90
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3"	\$19.34	\$29.00
4"	\$32.23	\$48.34
6"	\$64.45	\$96.68
Non-Metered Sewer Rate	\$48.99	\$48.99
Sewer Only Service Fee	\$3.38	\$3.38
Drainage Reimbursement Fee	\$3.00	\$3.00

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Use the enclosed envelope. Be sure the return address appears in the window. Please include your account number on the check.

[External] Your Glen Ellyn Water Bill

Village of Glen Ellyn <noreply@docugateway.com>

Tue, Feb 25, 2025 at 07:09 PM UTC

CC:

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2 attachments

ATT00001.jpg

YOUR GLEN ELLYN WATER BILL.pdf

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1188426

Vendor Name: Village of Glen Ellyn, Illinois

Check Details:

Check Number: E0106425

Check Amount: \$ 16,416.63

Check Date: 3/18/2025

Invoice Details:

Invoice Number: 2492539

Invoice Date: 3/1/2025

PO Number: NULL

Voucher Number: V0876015

Document Type: AP Invoice

Document Below



Village of Glen Ellyn

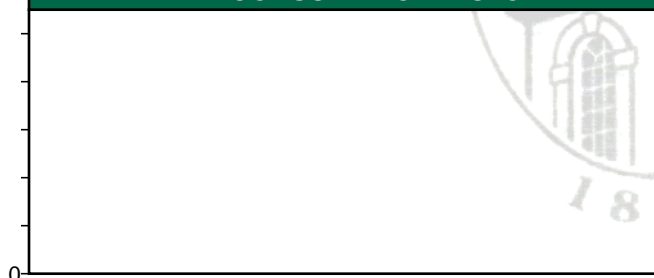
535 Duane Street
Glen Ellyn, IL 60137
(630) 469-5000
billing@glenellyn.org

VILLAGE SERVICES BILL

Account Number: 610270
Customer ID: 9297
Customer Name: COLLEGE OF DUPAGE-ACCOUNTS PAYABLE
Service Address: 425 FAWELL BLVD
Bill Date: 3/1/2025
Bill Period: 1/15/2025 - 2/14/2025
Due Date: 3/20/2025

Service Description	Current Read	Previous Read	Current Usage	Current Charges
WATER-COMPOUND METER-RESIDENTIAL	1541690	1489720	51970	679.12
WATER-COMPOUND METER-RESIDENTIAL	1250600	1236700	13900	0.00
SANITARY SEWER - RESIDENTIAL	1541690	1489720	65870	490.07
DRAINAGE INFRASTRUCTURE FEE				3.00
SEWER MONTHLY FEE 3/4" - RESIDENTIAL				1.93
SEWER MONTHLY FEE 4" - RESIDENTIAL				32.23
WATER MONTHLY FEE 3/4" - RESIDENTIAL				2.62
WATER MONTHLY FEE 4" - RESIDENTIAL				43.73

WATER CONSUMPTION HISTORY



CHARGE INFORMATION

Charges Based On: ACTUAL READ
Current Charges: 1252.70
Past Due Charges: 0.00
Charges Due By 3/20/2025: 1252.70
Charges Due After 3/20/2025: 1377.96

Visit www.glenellyn.org/waterqualityreport to view your annual water quality report.

This report contains important information about the source and quality of your drinking water.

If you would like a paper copy mailed to your home, please e-mail Public Works at pw@glenellyn.org.



Village of Glen Ellyn

535 Duane Street
Glen Ellyn, IL 60137
(630) 469-5000
billing@glenellyn.org

ACCOUNT# 610270

**RETURN THIS PORTION OF BILL WITH PAYMENT. MAILED
PAYMENTS ARE NOT RECEIVED AT OUR OFFICE.**

Make Check Payable To: **Village of Glen Ellyn**

Village Services Bill

2492539

CURRENT CHARGES	1252.70
PAST DUE CHARGES	0.00
TOTAL AMOUNT DUE BY 3/20/2025	1252.70
AMOUNT DUE AFTER 3/20/2025	1377.96
Amount Enclosed:	

COLLEGE OF DUPAGE-ACCOUNTS PAYABLE
MCANINCH ARTS CENTER
425 FAWELL BLVD
GLEN ELLYN, IL 60137-6708

VILLAGE OF GLEN ELLYN
P.O. BOX 7720
CAROL STREAM IL 60197-7720

Payments received after 4:30 PM are posted the next business day.

A 10% late charge will be added if payment in full is not received by 4:30 PM of the due date.

Failure to receive bill or payment does not excuse late charge.

Please put your account number on your check.

Do not send cash.

RETURNED PAYMENT FEE: There is a \$25.00 fee for all returned payments.

What Happens:	Day 1 Bill is mailed	Day 20 Payment is due	Day 21 Late fee added	Day 30 Bill plus late fee due	Day 40 Final Notice Mailed	Day 50* Service terminated
*AN ADDITIONAL SERVICE FEE OF \$40 IS ASSESSED ON THE SERVICE TERMINATION DATE.						

WATER SERVICE AND BILLING INQUIRIES: Weekdays 8:00 AM to 4:30 PM

Questions about your usage or bill amount.....Water Billing Department.....(630) 547-5335

Questions about water quality or service problems.....Public Works Department.....(630) 469-6756

Questions about refuse service.....Groot Industries.....(847) 429-7370x4

All other inquiries.....(630) 469-5000

Monthly Water Rates & Charges Effective 01/01/25		
	Within Village	Outside Village
Rate per 1,000 gallons	\$10.31	\$15.47
Fees Based on Meter Size		
5/8"	\$1.75	\$2.62
3/4"	\$2.62	\$3.94
1"	\$4.37	\$6.56
1 1/2"	\$8.75	\$13.12
2"	\$13.99	\$20.99
3"	\$26.24	\$39.36
4"	\$43.73	\$65.59
6"	\$87.46	\$131.18

Monthly Sewer Rates & Charges Effective 01/01/25		
	Within Village	Outside Village
Rate per 1,000 gallons	\$7.44	\$7.82
Fees Based on Meter Size		
5/8"	\$1.29	\$1.93
3/4"	\$1.93	\$2.90
1"	\$3.22	\$4.83
1 1/2"	\$6.45	\$9.67
2"	\$10.31	\$15.47
3"	\$19.34	\$29.00
4"	\$32.23	\$48.34
6"	\$64.45	\$96.68
Non-Metered Sewer Rate	\$48.99	\$48.99
Sewer Only Service Fee	\$3.38	\$3.38
Drainage Reimbursement Fee	\$3.00	\$3.00

PLEASE RETURN THIS STUB WITH YOUR PAYMENT

**Use the envelope provided and make your check payable to:
Village of Glen Ellyn.**

We do not accept payments over the phone.

To Pay Automatically:

Sign up for Auto-Pay. Complete the form called *Set up Automatic* payments via the website. Include a voided check. Submit back to the billing team via email (billing@glenellyn.org) or mail.

To Pay by Credit Card:

Go to www.glenellyn.org and click Make A Payment.

To Pay by Mail:

Use the enclosed envelope. Be sure the return address appears in the window. Please include your account number on the check.

Village of Glen Ellyn <noreply@docugateway.com>

[External] Your Glen Ellyn Water Bill

Village of Glen Ellyn <noreply@docugateway.com>

Tue, Feb 25, 2025 at 07:09 PM UTC

CC:

BCC:

CAUTION: This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.

Dear COLLEGE OF DUPAGE-ACCOUNTS PAYABLE:

Your Village of Glen Ellyn Bill is now available for account number ending in 270.

A copy of your bill is attached. You can also [CLICK HERE](#) to log into your account to view your bill, account information, and payment options.

Please do not reply to this email. Replies are directed to an email address that is not monitored.

2 attachments

ATT00001.jpg

YOUR GLEN ELLYN WATER BILL.pdf

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1188426

Vendor Name: Village of Glen Ellyn, Illinois

Check Details:

Check Number: E0106425

Check Amount: \$ 16,416.63

Check Date: 3/18/2025

Invoice Details:

Invoice Number: 2492537

Invoice Date: 3/1/2025

PO Number: NULL

Voucher Number: V0876018

Document Type: AP Invoice

Document Below



Village of Glen Ellyn

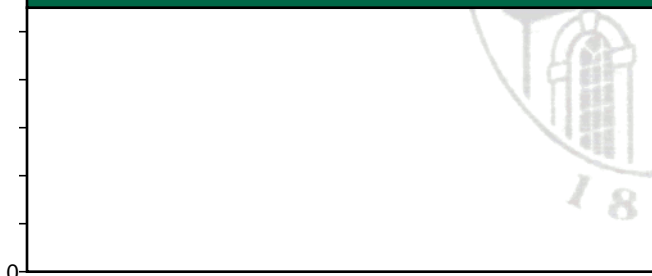
535 Duane Street
Glen Ellyn, IL 60137
(630) 469-5000
billing@glenellyn.org

VILLAGE SERVICES BILL

Account Number: 610262
Customer ID: 9297
Customer Name: COLLEGE OF DUPAGE-ACCOUNTS PAYABLE
Service Address: 425 FAWELL BLVD
Bill Date: 3/1/2025
Bill Period: 1/15/2025 - 2/14/2025
Due Date: 3/20/2025

Service Description	Current Read	Previous Read	Current Usage	Current Charges
WATER-COMPOUND METER-RESIDENTIAL	193600	183600	10000	605.09
WATER-COMPOUND METER-RESIDENTIAL	1675100	1626410	48690	0.00
SANITARY SEWER - RESIDENTIAL	193600	183600	58690	436.65
DRAINAGE INFRASTRUCTURE FEE				3.00
SEWER MONTHLY FEE 3/4" - RESIDENTIAL				1.93
SEWER MONTHLY FEE 4" - RESIDENTIAL				32.23
WATER MONTHLY FEE 3/4" - RESIDENTIAL				2.62
WATER MONTHLY FEE 4" - RESIDENTIAL				43.73

WATER CONSUMPTION HISTORY



CHARGE INFORMATION

Charges Based On: ACTUAL READ
Current Charges: 1125.25
Past Due Charges: 0.00
Charges Due By 3/20/2025: 1125.25
Charges Due After 3/20/2025: 1237.77

Visit www.glenellyn.org/waterqualityreport to view your annual water quality report.

This report contains important information about the source and quality of your drinking water.

If you would like a paper copy mailed to your home, please e-mail Public Works at pw@glenellyn.org.



Village of Glen Ellyn

535 Duane Street
Glen Ellyn, IL 60137
(630) 469-5000
billing@glenellyn.org

ACCOUNT# 610262

RETURN THIS PORTION OF BILL WITH PAYMENT. MAILED PAYMENTS ARE NOT RECEIVED AT OUR OFFICE.

Make Check Payable To: Village of Glen Ellyn

Village Services Bill

2492537

CURRENT CHARGES	1125.25
PAST DUE CHARGES	0.00
TOTAL AMOUNT DUE BY 3/20/2025	1125.25
AMOUNT DUE AFTER 3/20/2025	1237.77
Amount Enclosed:	

COLLEGE OF DUPAGE-ACCOUNTS PAYABLE
MCANINCH ARTS CENTER
425 FAWELL BLVD
GLEN ELLYN, IL 60137-6708

VILLAGE OF GLEN ELLYN
P.O. BOX 7720
CAROL STREAM IL 60197-7720

Payments received after 4:30 PM are posted the next business day.

A 10% late charge will be added if payment in full is not received by 4:30 PM of the due date.

Failure to receive bill or payment does not excuse late charge.

Please put your account number on your check.

Do not send cash.

RETURNED PAYMENT FEE: There is a \$25.00 fee for all returned payments.

What Happens:	Day 1 Bill is mailed	Day 20 Payment is due	Day 21 Late fee added	Day 30 Bill plus late fee due	Day 40 Final Notice Mailed	Day 50* Service terminated
*AN ADDITIONAL SERVICE FEE OF \$40 IS ASSESSED ON THE SERVICE TERMINATION DATE.						

WATER SERVICE AND BILLING INQUIRIES: Weekdays 8:00 AM to 4:30 PM

Questions about your usage or bill amount.....Water Billing Department.....(630) 547-5335

Questions about water quality or service problems.....Public Works Department.....(630) 469-6756

Questions about refuse service.....Groot Industries.....(847) 429-7370x4

All other inquiries.....(630) 469-5000

Monthly Water Rates & Charges Effective 01/01/25		
	Within Village	Outside Village
Rate per 1,000 gallons	\$10.31	\$15.47
Fees Based on Meter Size		
5/8"	\$1.75	\$2.62
3/4"	\$2.62	\$3.94
1"	\$4.37	\$6.56
1 1/2"	\$8.75	\$13.12
2"	\$13.99	\$20.99
3"	\$26.24	\$39.36
4"	\$43.73	\$65.59
6"	\$87.46	\$131.18

Monthly Sewer Rates & Charges Effective 01/01/25		
	Within Village	Outside Village
Rate per 1,000 gallons	\$7.44	\$7.82
Fees Based on Meter Size		
5/8"	\$1.29	\$1.93
3/4"	\$1.93	\$2.90
1"	\$3.22	\$4.83
1 1/2"	\$6.45	\$9.67
2"	\$10.31	\$15.47
3"	\$19.34	\$29.00
4"	\$32.23	\$48.34
6"	\$64.45	\$96.68
Non-Metered Sewer Rate	\$48.99	\$48.99
Sewer Only Service Fee	\$3.38	\$3.38
Drainage Reimbursement Fee	\$3.00	\$3.00

PLEASE RETURN THIS STUB WITH YOUR PAYMENT

**Use the envelope provided and make your check payable to:
Village of Glen Ellyn.**

We do not accept payments over the phone.

To Pay Automatically:

Sign up for Auto-Pay. Complete the form called *Set up Automatic* payments via the website. Include a voided check. Submit back to the billing team via email (billing@glenellyn.org) or mail.

To Pay by Credit Card:

Go to www.glenellyn.org and click Make A Payment.

To Pay by Mail:

Use the enclosed envelope. Be sure the return address appears in the window. Please include your account number on the check.

Village of Glen Ellyn <noreply@docugateway.com>

[External] Your Glen Ellyn Water Bill

Village of Glen Ellyn <noreply@docugateway.com>

Tue, Feb 25, 2025 at 07:09 PM UTC

CC:

BCC:

CAUTION: This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.

Dear COLLEGE OF DUPAGE-ACCOUNTS PAYABLE:

Your Village of Glen Ellyn Bill is now available for account number ending in 262.

A copy of your bill is attached. You can also [CLICK HERE](#) to log into your account to view your bill, account information, and payment options.

Please do not reply to this email. Replies are directed to an email address that is not monitored.

2 attachments

ATT00001.jpg

YOUR GLEN ELLYN WATER BILL.pdf

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1188426

Vendor Name: Village of Glen Ellyn, Illinois

Check Details:

Check Number: E0106425

Check Amount: \$ 16,416.63

Check Date: 3/18/2025

Invoice Details:

Invoice Number: 2492542

Invoice Date: 3/1/2025

PO Number: NULL

Voucher Number: V0876011

Document Type: AP Invoice

Document Below



Village of Glen Ellyn

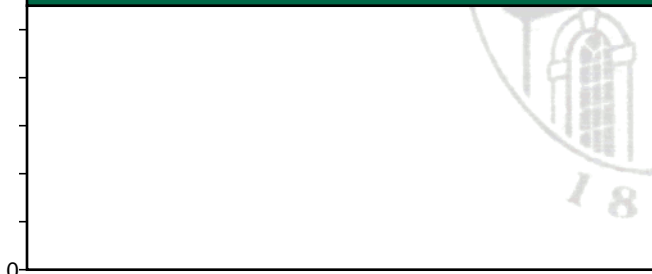
535 Duane Street
Glen Ellyn, IL 60137
(630) 469-5000
billing@glenellyn.org

VILLAGE SERVICES BILL

Account Number:	610285
Customer ID:	9297
Customer Name:	COLLEGE OF DUPAGE-ACCOUNTS PAYABLE
Service Address:	425 FAWELL BLVD
Bill Date:	3/1/2025
Bill Period:	1/15/2025 - 2/14/2025
Due Date:	3/20/2025

Service Description	Current Read	Previous Read	Current Usage	Current Charges
WATER-COMPOUND METER-RESIDENTIAL	206820	203060	3760	52.17
WATER-COMPOUND METER-RESIDENTIAL	46600	45300	1300	0.00
SANITARY SEWER - RESIDENTIAL	206820	203060	5060	37.65
DRAINAGE INFRASTRUCTURE FEE				3.00
SEWER MONTHLY FEE 3" - RESIDENTIAL				19.34
SEWER MONTHLY FEE 5/8" - RESIDENTIAL				1.29
WATER MONTHLY FEE 3" - RESIDENTIAL				26.24
WATER MONTHLY FEE 5/8" - RESIDENTIAL				1.75

WATER CONSUMPTION HISTORY



CHARGE INFORMATION

Charges Based On:	ACTUAL READ
Current Charges:	141.44
Past Due Charges:	0.00
Charges Due By 3/20/2025:	141.44
Charges Due After 3/20/2025:	155.59

Visit www.glenellyn.org/waterqualityreport to view your annual water quality report.

This report contains important information about the source and quality of your drinking water.

If you would like a paper copy mailed to your home, please e-mail Public Works at pw@glenellyn.org.



Village of Glen Ellyn

535 Duane Street
Glen Ellyn, IL 60137
(630) 469-5000
billing@glenellyn.org

ACCOUNT# 610285

RETURN THIS PORTION OF BILL WITH PAYMENT. MAILED PAYMENTS ARE NOT RECEIVED AT OUR OFFICE.

Make Check Payable To: **Village of Glen Ellyn**

Village Services Bill

2492542

CURRENT CHARGES	141.44
PAST DUE CHARGES	0.00
TOTAL AMOUNT DUE BY 3/20/2025	141.44
AMOUNT DUE AFTER 3/20/2025	155.59
Amount Enclosed:	

COLLEGE OF DUPAGE-ACCOUNTS PAYABLE
MCANINCH ARTS CENTER
425 FAWELL BLVD
GLEN ELLYN, IL 60137-6708

VILLAGE OF GLEN ELLYN
P.O. BOX 7720
CAROL STREAM IL 60197-7720

Payments received after 4:30 PM are posted the next business day.

A 10% late charge will be added if payment in full is not received by 4:30 PM of the due date.

Failure to receive bill or payment does not excuse late charge.

Please put your account number on your check.

Do not send cash.

RETURNED PAYMENT FEE: There is a \$25.00 fee for all returned payments.

What Happens:	Day 1 Bill is mailed	Day 20 Payment is due	Day 21 Late fee added	Day 30 Bill plus late fee due	Day 40 Final Notice Mailed	Day 50* Service terminated
*AN ADDITIONAL SERVICE FEE OF \$40 IS ASSESSED ON THE SERVICE TERMINATION DATE.						

WATER SERVICE AND BILLING INQUIRIES: Weekdays 8:00 AM to 4:30 PM

Questions about your usage or bill amount.....Water Billing Department.....(630) 547-5335

Questions about water quality or service problems.....Public Works Department.....(630) 469-6756

Questions about refuse service.....Groot Industries.....(847) 429-7370x4

All other inquiries.....(630) 469-5000

Monthly Water Rates & Charges Effective 01/01/25		
	Within Village	Outside Village
Rate per 1,000 gallons	\$10.31	\$15.47
Fees Based on Meter Size		
5/8"	\$1.75	\$2.62
3/4"	\$2.62	\$3.94
1"	\$4.37	\$6.56
1 1/2"	\$8.75	\$13.12
2"	\$13.99	\$20.99
3"	\$26.24	\$39.36
4"	\$43.73	\$65.59
6"	\$87.46	\$131.18

Monthly Sewer Rates & Charges Effective 01/01/25		
	Within Village	Outside Village
Rate per 1,000 gallons	\$7.44	\$7.82
Fees Based on Meter Size		
5/8"	\$1.29	\$1.93
3/4"	\$1.93	\$2.90
1"	\$3.22	\$4.83
1 1/2"	\$6.45	\$9.67
2"	\$10.31	\$15.47
3"	\$19.34	\$29.00
4"	\$32.23	\$48.34
6"	\$64.45	\$96.68
Non-Metered Sewer Rate	\$48.99	\$48.99
Sewer Only Service Fee	\$3.38	\$3.38
Drainage Reimbursement Fee	\$3.00	\$3.00

PLEASE RETURN THIS STUB WITH YOUR PAYMENT

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Village of Glen Ellyn.**

We do not accept payments over the phone.

To Pay Automatically:

Sign up for Auto-Pay. Complete the form called *Set up Automatic* payments via the website. Include a voided check. Submit back to the billing team via email (billing@glenellyn.org) or mail.

To Pay by Credit Card:

Go to www.glenellyn.org and click Make A Payment.

To Pay by Mail:

Use the enclosed envelope. Be sure the return address appears in the window. Please include your account number on the check.

[External] Your Glen Ellyn Water Bill

Village of Glen Ellyn <noreply@docugateway.com>

Tue, Feb 25, 2025 at 07:09 PM UTC

CC:

BCC:

CAUTION: This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.

Dear COLLEGE OF DUPAGE-ACCOUNTS PAYABLE:

Your Village of Glen Ellyn Bill is now available for account number ending in 285.

A copy of your bill is attached. You can also [CLICK HERE](#) to log into your account to view your bill, account information, and payment options.

Please do not reply to this email. Replies are directed to an email address that is not monitored.

2 attachments

ATT00001.jpg

YOUR GLEN ELLYN WATER BILL.pdf

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1188426

Vendor Name: Village of Glen Ellyn, Illinois

Check Details:

Check Number: E0106425

Check Amount: \$ 16,416.63

Check Date: 3/18/2025

Invoice Details:

Invoice Number: 2492538

Invoice Date: 3/1/2025

PO Number: NULL

Voucher Number: V0876014

Document Type: AP Invoice

Document Below



Village of Glen Ellyn

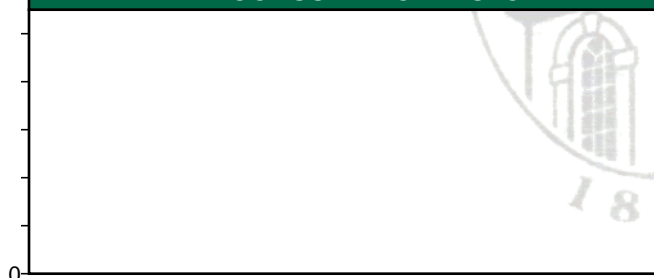
535 Duane Street
Glen Ellyn, IL 60137
(630) 469-5000
billing@glenellyn.org

VILLAGE SERVICES BILL

Account Number:	610265
Customer ID:	9297
Customer Name:	COLLEGE OF DUPAGE-ACCOUNTS PAYABLE
Service Address:	425 FAWELL BLVD
Bill Date:	3/1/2025
Bill Period:	1/15/2025 - 2/14/2025
Due Date:	3/20/2025

Service Description	Current Read	Previous Read	Current Usage	Current Charges
WATER-COMPOUND METER-RESIDENTIAL	1058820	1058820	0	202.08
WATER-COMPOUND METER-RESIDENTIAL	367300	347700	19600	0.00
SANITARY SEWER - RESIDENTIAL	1058820	1058820	19600	145.82
DRAINAGE INFRASTRUCTURE FEE				3.00
SEWER MONTHLY FEE 3/4" - RESIDENTIAL				1.93
SEWER MONTHLY FEE 4" - RESIDENTIAL				32.23
WATER MONTHLY FEE 3/4" - RESIDENTIAL				2.62
WATER MONTHLY FEE 4" - RESIDENTIAL				43.73

WATER CONSUMPTION HISTORY



CHARGE INFORMATION

Charges Based On:	ACTUAL READ
Current Charges:	431.41
Past Due Charges:	0.00
Charges Due By 3/20/2025:	431.41
Charges Due After 3/20/2025:	474.54

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Village of Glen Ellyn

535 Duane Street
Glen Ellyn, IL 60137
(630) 469-5000
billing@glenellyn.org

ACCOUNT# 610265

RETURN THIS PORTION OF BILL WITH PAYMENT. MAILED PAYMENTS ARE NOT RECEIVED AT OUR OFFICE.

Make Check Payable To: Village of Glen Ellyn

Village Services Bill

2492538

CURRENT CHARGES	431.41
PAST DUE CHARGES	0.00
TOTAL AMOUNT DUE BY 3/20/2025	431.41
AMOUNT DUE AFTER 3/20/2025	474.54
Amount Enclosed:	

COLLEGE OF DUPAGE-ACCOUNTS PAYABLE
MCANINCH ARTS CENTER
425 FAWELL BLVD
GLEN ELLYN, IL 60137-6708

VILLAGE OF GLEN ELLYN
P.O. BOX 7720
CAROL STREAM IL 60197-7720

Payments received after 4:30 PM are posted the next business day.

A 10% late charge will be added if payment in full is not received by 4:30 PM of the due date.

Failure to receive bill or payment does not excuse late charge.

Please put your account number on your check.

Do not send cash.

RETURNED PAYMENT FEE: There is a \$25.00 fee for all returned payments.

What Happens:	Day 1 Bill is mailed	Day 20 Payment is due	Day 21 Late fee added	Day 30 Bill plus late fee due	Day 40 Final Notice Mailed	Day 50* Service terminated
*AN ADDITIONAL SERVICE FEE OF \$40 IS ASSESSED ON THE SERVICE TERMINATION DATE.						

WATER SERVICE AND BILLING INQUIRIES: Weekdays 8:00 AM to 4:30 PM

Questions about your usage or bill amount.....Water Billing Department.....(630) 547-5335
Questions about water quality or service problems.....Public Works Department.....(630) 469-6756
Questions about refuse service.....Groot Industries.....(847) 429-7370x4
All other inquiries.....(630) 469-5000

Monthly Water Rates & Charges Effective 01/01/25		
	Within Village	Outside Village
Rate per 1,000 gallons	\$10.31	\$15.47
Fees Based on Meter Size		
5/8"	\$1.75	\$2.62
3/4"	\$2.62	\$3.94
1"	\$4.37	\$6.56
1 1/2"	\$8.75	\$13.12
2"	\$13.99	\$20.99
3"	\$26.24	\$39.36
4"	\$43.73	\$65.59
6"	\$87.46	\$131.18

Monthly Sewer Rates & Charges Effective 01/01/25		
	Within Village	Outside Village
Rate per 1,000 gallons	\$7.44	\$7.82
Fees Based on Meter Size		
5/8"	\$1.29	\$1.93
3/4"	\$1.93	\$2.90
1"	\$3.22	\$4.83
1 1/2"	\$6.45	\$9.67
2"	\$10.31	\$15.47
3"	\$19.34	\$29.00
4"	\$32.23	\$48.34
6"	\$64.45	\$96.68
Non-Metered Sewer Rate	\$48.99	\$48.99
Sewer Only Service Fee	\$3.38	\$3.38
Drainage Reimbursement Fee	\$3.00	\$3.00

PLEASE RETURN THIS STUB WITH YOUR PAYMENT

Use the envelope provided and make your check payable to:

Village of Glen Ellyn.

We do not accept payments over the phone.

To Pay Automatically:

Sign up for Auto-Pay. Complete the form called *Set up Automatic* payments via the website. Include a voided check. Submit back to the billing team via email (billing@glenellyn.org) or mail.

To Pay by Credit Card:

Go to www.glenellyn.org and click Make A Payment.

To Pay by Mail:

Use the enclosed envelope. Be sure the return address appears in the window. Please include your account number on the check.

[External] Your Glen Ellyn Water Bill

Village of Glen Ellyn <noreply@docugateway.com>

Tue, Feb 25, 2025 at 07:09 PM UTC

CC:

BCC:

CAUTION: This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.

Dear COLLEGE OF DUPAGE-ACCOUNTS PAYABLE:

Your Village of Glen Ellyn Bill is now available for account number ending in 265.

A copy of your bill is attached. You can also [CLICK HERE](#) to log into your account to view your bill, account information, and payment options.

Please do not reply to this email. Replies are directed to an email address that is not monitored.

2 attachments

ATT00001.jpg

YOUR GLEN ELLYN WATER BILL.pdf

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1188426

Vendor Name: Village of Glen Ellyn, Illinois

Check Details:

Check Number: E0106425

Check Amount: \$ 16,416.63

Check Date: 3/18/2025

Invoice Details:

Invoice Number: HOTELTAXFEB25

Invoice Date: 3/12/2025

PO Number: NULL

Voucher Number: V0878318

Document Type: AP Invoice

Document Below

"Barrios, Isabel" <barriosi142@cod.edu>

Check Request - February 2025 Village Hotel Tax.pdf

"Barrios, Isabel" <barriosi142@cod.edu>

Fri, Mar 14, 2025 at 01:28 PM UTC

CC:

BCC:

1 attachment

Check Request - February 2025 Village Hotel Tax.pdf

Check Request Form

This form may be used to request check payments only for those items for which the issuance of a purchase order would not be appropriate. Attach supporting documentation (e.g., invoice or agreement). Please refer to Administrative Procedure 2.21, Vendor Payment.

Date: _____ Vendor ID: _____ Vendor Name: _____

Payee Address: _____ Payment Due Date: _____

Invoice Number	GL Account number(s) e.g. 01-80-00757-5401001	GL Account Name e.g. Office Supplies	Amount
Total			\$

Check the appropriate box below:

- ☐ We, the undersigned, hereby certify that the goods/services, for which payment is herein requested, have been provided in a satisfactory condition/manner. Consequently, payment is appropriate at this time.
- ☐ We, the undersigned, hereby certify that the goods/services, for which payment is herein requested, have not yet been provided. The first approver indicated below will notify the Accounts Payable Office in writing when the goods/services have been delivered in a satisfactory condition/manner.

Description on Check:

Other Instructions:

All requests will require the following approvals:

Requester: _____ Print Name: _____

Budget Officer: _____ Print Name: _____

Requests \$10,000 and over will require the additional approvals below:

Next Level Supervisor (if applicable): _____ Print Name: _____

Next Level Supervisor (if applicable): _____ Print Name: _____

Next Level Supervisor (if applicable): _____ Print Name: _____

Area Administrator (only required if request is \$10,000 and over): _____ Print Name: _____

Area Cabinet Officer (only required if request is \$25,000 and over): _____ Print Name: _____

Board Approval Date (only required if request is \$25,000 and over): _____

Return approved request and all supporting documentation to Accounts Payable (SRC 2132A), invoicing@cod.edu

Monthly Hotel and Motel Tax Return
Due Village of Glen Ellyn



Month and Year February 2025

Name Inn at Water's Edge

Address 425 Fawell Blvd.

City, State, Zip Code Glen Ellyn, IL 60137

Customer ID

Code

Gross Receipts \$3802.00

Rate 5%

Amount of Tax \$190.10

Signature

A handwritten signature in dark ink, appearing to read "Dylan Martin", is written over a horizontal line.

Title

Hotel Manager

Date

03/04/25

Make checks payable to:

Village of Glen Ellyn
535 Duane Street
Glen Ellyn, IL. 60137

GL Account	Description	Feb 28 Balance
01-00-00000-2900012	General : Hotel/Motel Tax	(387.86)
	February 2025 State return	222.53
	February 2025 State discount	5.59
	February 2025 Village return	190.10
		<u>418.22</u>
	Post-GL Balance	<u><u>30.36</u></u>
		Note 1

Notes:

College Of DuPage				
General Ledger Summary Trial Balance				
Year-to-Date Summary for Period Ending 02/28/2025				
03/12/25				Page: 1
Fiscal Year: 2025	FUND: 01 - Educational			
GL Account	Opening Balance	Year-to-Date Debits	Year-to-Date Credits	Closing Balance
01-00-00000-2900012 General : Hotel/Motel Tax	426.16-	5,586.37	5,548.07	387.86-
Totals for FUND: 01 - Educational	426.16-	5,586.37	5,548.07	387.86-

1. **\$30.36** of taxes on February activity relates to three internal chargebacks that will be processed in March.

Total of Deposits at Cashier's Office	\$4,257.96		
Minus Incidental Charges/Adjustments	-		
Plus Rooms Paid with Gift Certificate	-	Sales	Hotel Tax
Plus February Rooms Under AR Charges	306.36	276.00	30.36
Minus January AR Charges Paid in February	-		
Plus Rooms That Will Carry Over to March Dep	-	-	-
Minus January Rooms That Were In February D	(344.10)		
Total	\$4,220.22		
Total from Hotel Taxes spreadsheet	4,220.22		

DATE Feb Deposits

						Room Count	Room Count	Room Count	
	Gross Sales Amount	State Tax Collected	City Tax Collected	Total Taxes	Notes	COD A/R Acct	COD CC	General Public	Cashier's Office Deposit
2/1/2025	\$ 465.00	\$ 27.90	\$ 23.25	\$ 51.15				3 Rooms	
2/2/2025	\$ 155.00	\$ 9.30	\$ 7.75	\$ 17.05	Ashley			1 Room	
2/3/2025	\$ 155.00	\$ 9.30	\$ 7.75	\$ 17.05	Ashley			1 Room	
2/4/2025	\$ 155.00	\$ 9.30	\$ 7.75	\$ 17.05	Ashley			1 Room	
2/5/2025	\$ 155.00	\$ 9.30	\$ 7.75	\$ 17.05	Ashley			1 Room	
2/6/2025	\$ 113.00	\$ 6.78	\$ 5.65	\$ 12.43	Marie			1 Room	
2/7/2025	\$ 113.00	\$ 6.78	\$ 5.65	\$ 12.43	Marie			1 Room	
2/8/2025	\$ 113.00	\$ 6.78	\$ 5.65	\$ 12.43	Marie			1 Room,	
2/9/2025	\$ 247.00	\$ 14.82	\$ 12.35	\$ 27.17	Ashley			2 Rooms	
2/10/2025	\$ 92.00	\$ 5.52	\$ 4.60	\$ 10.12	Ashley			1 Room	
2/11/2025	\$ -	\$ -	\$ -	\$ -	CLOSED			0 Rooms	
2/12/2025	\$ -	\$ -	\$ -	\$ -	CLOSED			0 Rooms	
2/13/2025	\$ 92.00	\$ 5.52	\$ 4.60	\$ 10.12	Marie			1 Room	
2/14/2025	\$ 92.00	\$ 5.52	\$ 4.60	\$ 10.12	Marie			1 Room	
2/15/2025	\$ 649.00	\$ 38.94	\$ 32.45	\$ 71.39	Marie			5 Rooms	
2/16/2025	\$ 155.00	\$ 9.30	\$ 7.75	\$ 17.05	Ashley			1 Room	
2/17/2025	\$ 155.00	\$ 9.30	\$ 7.75	\$ 17.05	Ashley			1 Room	
2/18/2025	\$ 247.00	\$ 14.82	\$ 12.35	\$ 27.17	Ashley	1 Room		1 Room	
2/19/2025	\$ 155.00	\$ 9.30	\$ 7.75	\$ 17.05	Ashley			1 Room	
2/20/2025	\$ -	\$ -	\$ -	\$ -	CLOSED			0 Rooms	
2/21/2025	\$ -	\$ -	\$ -	\$ -	Marie			0 Rooms	
2/22/2025	\$ 155.00	\$ 9.30	\$ 7.75	\$ 17.05	Marie			1 Room	
2/23/2025	\$ -	\$ -	\$ -	\$ -	CLOSED			0 Rooms	
2/24/2025	\$ -	\$ -	\$ -	\$ -	CLOSED			0 Rooms	
2/25/2025	\$ 92.00	\$ 5.52	\$ 4.60	\$ 10.12	Marie	1 Room			
2/26/2025	\$ -	\$ -	\$ -	\$ -	CLOSED			0 Rooms	
2/27/2025	\$ 247.00	\$ 14.82	\$ 12.35	\$ 27.17	Marie	1 Room		1 Room	
2/28/2025	\$ -	\$ -	\$ -	\$ -	CLOSED			0 Rooms	

Total ReceiptsSubtotals \$ 3,802.00 \$ 228.12 \$ 190.10 \$ 418.22 \$ **4,220.22** :)**FEBRUARY 2025****IL Tax Return Info**

Line 1	\$ 4,220.22	Total Receipts
Line 2	190.10	City Tax
Line 3	-	
Line 4	-	
Line 5	-	
Line 6	190.10	
Line 7	4,030.12	
Line 8	227.30	State Tax Rate .0564 (Listed Rate 6%)
Line 9	-	
Line 10	227.30	
Line 11	4.77	Discount
Line 12	222.53	
IL Tax collected	228.12	
Over(Under)	5.59	Total Discount
Line 13	-	
Line 14	222.53	
Line 15	-	
Line 16	222.53	State Tax

Feb Deposits

	Date of Stay	Number of Nights	Rate Per Night	Gross Sales	State Tax	City Tax	Total Amount	Payment Method	01-10-18004-4509030		
1	1/31/2025	2	155.00	310.00	18.60	15.50	344.10	Personal CC			
2	1/31/2025	2	155.00	310.00	18.60	15.50	344.10	Personal CC			
3	2/1/2025	4	155.00	620.00	37.20	31.00	688.20	Personal CC			
4	2/5/2025	1	155.00	155.00	9.30	7.75	172.05	Personal CC			
5	2/6/2025	3	113.00	339.00	20.34	16.95	376.29	Personal CC			
6	2/9/2025	1	155.00	155.00	9.30	7.75	172.05	Personal CC			
					Deposit Amount			\$2,096.79			
					Date			2/10/2025			
	Date of Stay	Number of Nights	Rate Per Night	Gross Sales	State Tax	City Tax	Total Amount	Payment Method			
1	2/9/2025	2	92.00	184.00	11.04	9.20	204.24	Personal CC			
2	2/13/2025	3	92.00	276.00	16.56	13.80	306.36	Personal CC			
3	2/15/2025	1	155.00	155.00	9.30	7.75	172.05	Personal CC			
4	2/15/2025	1	92.00	92.00	5.52	4.60	102.12	Personal CC			
5	2/15/2025	1	155.00	155.00	9.30	7.75	172.05	Personal CC			
6	2/15/2025	3	155.00	465.00	27.90	23.25	516.15	Personal CC			
					Deposit Amount			\$1,472.97			
					Date			2/18/2025			
	Date of Stay	Number of Nights	Rate Per Night	Gross Sales	State Tax	City Tax	Total Amount	Payment Method			
1	2/18/2025	2	155.00	310.00	18.60	15.50	344.10	Personal CC			
2	2/18/2025	1	92.00	92.00	5.52	4.60	102.12	Direct Bill			
3	2/22/2025	1	155.00	155.00	9.30	7.75	172.05	Personal CC			
4	2/25/2025	1	92.00	92.00	5.52	4.60	102.12	Direct Bill			
5	2/27/2025	1	92.00	92.00	5.52	4.60	102.12	Direct Bill			
6	2/27/2025	1	155.00	155.00	9.30	7.75	172.05	Personal CC			
					Deposit Amount			\$688.20			
					Date			2/28/2025			
					Total of Deposits at Cashier's Office			\$4,257.96			
					Minus Incidental Charges/Adjustments			-			
					Plus Rooms Paid with Gift Certificate			-	Sales	Hotel Tax	
					Plus February Rooms Under AR Charges			306.36	276.00	30.36	
					Minus January AR Charges Paid in February			-			
					Plus Rooms That Will Carry Over to March Depo			-	-	-	
					Minus January Rooms That Were In February De			(344.10)			
					Total			\$4,220.22			
					Total from Hotel Taxes spreadsheet			4,220.22			

March 12 2025
16:22

RECEIPT DISTRIBUTION CODE ANALYSIS

Page 1

CODE: BANK Thank You for Your Payment

ID	Name	Date	Receipt No	AR Type/Dep	Type/Non-AR	Receipt Code	Amount
	02.10.25 Daily Deposit	02/10/25	002385148	CHCH	Inn At Waters Edge		2,096.79
	021825 Daily Deposit 02.18.25	02/18/25	002386122	CHCH	Inn At Waters Edge		1,472.97
	2.28.25 HotelDailyDeposit	02/28/25	002393181	CHCH	Inn At Waters Edge		688.20

					Receipt Tender Total:		4,257.96